



**Aircover**  
*clean safe air*



*clean safe air*

PROFESSIONAL AIR CONDITIONING, VENTILATION AND EXTRACTION CLEANING

**Aircover**  
*clean safe air*

**Kitchen & Catering  
Extraction Systems**

**Air Conditioning &  
Ventilation Systems**

Never cleaned and often ignored...

**Legal Requirements**

**Risk Assessment**

**Insurance  
Requirements**

The Workplace  
(Health & Welfare)  
Regulation 5

Proof of Assessment

The Management  
of Health & Safety  
at Work Regulations  
1999

Proof of System  
Cleaning &  
Monitoring

Forthcoming EU  
Directives

Proof of Contractor  
Competence

Has Your Company  
Met its Requirements?

Aircover -  
Fully Trained and  
Accredited to Ensure  
That your Company  
Meets all of its  
Health & Safety  
Requirements

*...clean safe air*



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# The Air Hygiene & Safety Specialists

A Division of Homecheck  
Nationwide Limited

Aircover is a division of Homecheck Nationwide Limited established in 2000.

The company is accredited to BS EN ISO: 2000. All of our technicians are trained to the highest standards at the AEME E.U. training Centre.

We are members of the HVCA and adhere strictly to the organisations Guide To Good Practice - Internal Cleanliness Of Ventilation Systems.

Our adherence to the above guide ensures that our clients receive the most up to date advice and that the service they receive meets the requirements of Health & Safety and the increasing demands of insurers.

Health & Safety laws are continually reviewed and it is essential that building owners and Facilities Managers keep abreast of the latest legislation.

Aircover are here to ensure that you, your staff and customers are able to breath 'clean safe air' and that health risks in your duct work are eliminated.

Our consultants are available to discuss your individual requirements, whether a survey and report or to arrange a system cleanse.



**HVCA**





# The Air Hygiene & Safety Specialists

## Air Conditioning/Ventilation Systems - What is not seen is often ignored.

With increased legislation and with increased enforcement of Health and Safety law air conditioning/ventilation systems are not something to ignore any longer.

The effects of a neglected air conditioning/ventilation system often result in what is described as "Sick Building Syndrome" the effect on the health of staff and the associated costs of absence can be a major drain on any business.

Maintaining the efficiency of your air conditioning/ventilation system will not only ensure that you meet all Health and Safety and insurance requirements, it will also show your staff that your business takes Health & Safety seriously.

We believe that employees see an improved working environment as an investment in their wellbeing, these improvements can result in reduced levels of absence.

If staff absence is reduced as a result of an improved working environment, a business can only benefit.

## Legal Requirements

Regulations including **The Workplace (Health & Welfare) Regulation 5** imposes a duty to clean mechanical ventilations systems (a duty of care).

Regulation 3 of **The Management of Health & Safety at Work Regulations 1999** imposes a duty to conduct a risk assessment of the risks associated with ventilation systems.

EC directives incorporated into the above legislation require that ventilation systems are properly cleaned and tested.

## Recommendations

It is recommended that systems are monitored for cleanliness (most systems have never been properly cleaned) with a regular monitoring schedule put in place adhering to an Approved Code Of Practice (ACOP) as detailed by HVCA Cleanliness of Ventilation Systems.

## How We Can Help – Air Conditioning/Ventilation Systems

**FIRST SURVEY:** If you have not yet completed a risk assessment of your Air Conditioning/Ventilation System or if your insurers have requested details of your Air Conditioning/Ventilation System we can provide a detailed survey with a written report accompanied by the relevant photographs and if necessary a video survey.

**REGULAR SURVEYS:** We can carry out regular surveys of your extraction systems, these surveys can be carried out at agreed time scales based on your system usage and upon HVCA frequency recommendations.

**CLEANSING:** Our reports will detail any action that is necessary to comply with Health and Safety legislation. We can agree with you a plan of action to meet all legislation at the earliest possible opportunity with minimum disruption to your staff business and customers.

**COMPLETION:** Upon completion of any agreed works Aircover are able to provide photographic and video surveys of the completed works.

**TESTING:** Aircover have invested in state of the art testing equipment, this equipment is able to show the level of contamination within your system prior to and post any cleaning work that we may agree with you. We are also able to test for Mould, Fungi & Bacteria with contact slides. Both of these tests are sent for independent analysis at an accredited laboratory.





# The Air Hygiene & Safety Specialists

## Extraction Systems - Too important to ignore.

No matter how efficient the extraction system a build up of grease and other flammable substances in ductwork can become a significant fire hazard. The devastating effects of any subsequent fire on a business are enormous.

Most people will recall the Heathrow terminal 1 fire in 1997 and the closure of South Mimms Services on the M25 in 1999, both of these fires were spread through the extraction system ductwork from catering establishments.

Regardless of the size of your business the cleanliness of your extraction system is too important to ignore.

## Legal Requirements

Health and Safety at Work Regulations and the Fire Regulations require that premises managers must carry out a risk assessment of the grease extraction systems and act upon the results of the risk assessment to eliminate or at the very least minimise the risk of fire.

## Insurance Requirements

We are increasingly dealing with companies whose insurance company requires evidence that a fire risk assessment has been carried out and evidence is provided to show that the risk assessment has included the grease extract ventilation system and that the system has been cleaned by a professional contractor on an annual basis as a minimum requirement.

## Recommendations

The recommended frequency of cleaning based on HVCA recommendations

Light Use	2-6 Hours A Day	12 Monthly
Moderate Use	6-12 Hours A Day	6 Monthly
Heavy Use	12-16 Hours A Day	3 Monthly

## How We Can Help – Extraction Systems

**FIRST SURVEY:** If you have not yet completed a risk assessment of your extraction system or if your insurers have requested details of your extraction system we can provide a detailed survey with a written report.

**REGULAR SURVEYS:** We can carry out regular surveys of your extraction systems, these surveys can be carried out at agreed time scales based on your system usage and upon HVCA frequency recommendations.

**EXTRACTION CLEANSING:** Our reports will detail any action that is necessary to comply with Health and Safety legislation and we can agree with you a plan of action to meet all legislation at the earliest possible opportunity with minimum disruption to your staff, business and customers.

## Typical Insurance Clause

*“All extraction systems including flues, hoods, canopies, extraction motors, fans and the entire length of any ducting shall be cleaned at least once every twelve months by a professional contractor.”*



# The Kitchen Deep Clean Specialists

## Kitchen Deep Cleans

Cleanliness of the whole kitchen is essential; failure to ensure that the kitchen is cleaned adequately can lead to illness of both staff and clients, legal action and increased fire risks.

### Legal & Insurance Requirements

*“Where circumstances merit, and employers and food business operators fall foul of the law, we will have no hesitation to take firm action if that is what is required”.*

This simple statement from an Environmental Health Officer published in the local press is not something that will be easily forgotten and often spells the end of a business. Such a prosecution will almost certainly invalidate any insurance policy.

## How We Can Help

Our Kitchen Deep Clean service is designed to ensure that your business meets Environmental Health requirements and the requirements of your insurers.

Whether you require a kitchen deep clean prior to an Environmental Health Officers visit or as a result of such a visit Aircover are able to act promptly and efficiently.

Where necessary appliances will be dismantled and individual parts cleaned, normally inaccessible areas of the kitchen will be thoroughly cleaned.

Whatever the requirements of your kitchen we are able to agree a plan of action.





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